



BASIC HELP KEYNOTE TEMPLATE

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01

HOW TO CHANGE THE IMAGES

- Go to **Image Section**.
- After that **Click The Area** > **Click Image icon** & **choose file from your library**.
- Note: (Also, You can drag and drop your image to the image placeholder)

HOW TO CHANGE THE BACKGROUND

- Step 1, To change the background **click on background area**.
- Step 2, Choose menu **Designs** > Go to **menu list** and **click Format Background**.
- Step 3, Choose what you want **solid**, **Gradient** or **picture background type**.

THE SECTION IS MISSING?

- IF you're found the missing section after **ADDING AN IMAGE PLACEHOLDER**
- Please **"SEND TO BACK THE IMAGE"**. It will be put placeholder image at very bottom layer, and the missing section will showing up.

Thank you for trusting us

for any queries related to this document please contact us

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