

# Maca demia

Documentation & Quick Guide

# Uniquely

Presentation Template

# Documentation

## Main Features :

- Key Files
- 30 Creative & Modern Slides
- 16:9 Aspect Ratio
- High Resolution 1920 x 1080 Full HD
- Modern, Stylish Portofolio Style
- Picture Placeholder
- Easy Customise, Fully Editable
- Used Free Font

## What's Inside The Package :

- 5 Key File
- Documentation and Quick Guide

## Link of Fonts :

Heading Font :

<https://fonts.google.com/specimen/Amatic+SC>

Body Font :

<https://fonts.google.com/specimen/Patrick+Hand>

Images used in the template are not included, used only for illustrative purpose

- <https://www.pexels.com/>
- <https://unsplash.com/>

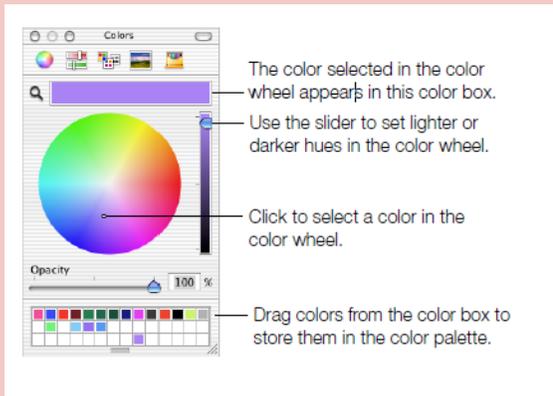
# Quick Guide

## Selecting Colors

The Colors window is used to make color selections for text, shapes, backgrounds, and shadows in Keynote.

To open the Colors window:

1. Choose View > Colors (or click Colors in the toolbar).
2. Or click a color well in one of the inspector panes.



You can use the color wheel in the Colors window to select colors. Your color selection appears in the box at the top of the Colors window. You can save that color selection for future use by placing it in the color palette.

To open the color palette:

Drag the handle at the bottom of the Colors window.

To save a color in the color palette:

Drag a color from the color box to the color palette.

To apply your color selection to an object on the slide canvas:

1. Select a color well in one of the inspector panes and then click a color in the color wheel.
2. Drag a color from the color palette to a color well in one of the inspector panes.

# Quick Guide

## Resizing, Moving, and Layering Text or Graphic Objects

To move an object in front or in back of another object on the slide canvas:

1. Select the object you want to move.
2. Choose Arrange > Bring Forward or Send Backward (or click Front or Back in the toolbar).
3. Repeat step 2 to continue moving the object to the front or back until it occupies the layer where you want it to appear.
4. If you want to move an object to the very bottom or top of the stack, choose Arrange > Bring to Front or Send to Back.

## Grouping and Locking Objects

You can group objects together so that they can be moved, copied, and oriented as a single object. Lock objects to the canvas to avoid inadvertently moving them as you work.

## To group objects:

1. Hold down the Command key as you select the objects you want to group on the slide canvas. Or drag across the slide canvas until the objects you want to group are selected.
2. Choose Arrange > Group.

## To lock objects to the slide canvas:

1. Hold down the Command key as you select the objects you want to lock to the slide canvas or drag across the slide canvas until the objects you want to lock are selected.
2. Choose Arrange > Lock (or click Lock in the toolbar).

You cannot edit the individual objects that are part of a group or that have been locked to the slide canvas. To edit the objects individually, you must ungroup them by choosing Arrange > Ungroup and unlock them by choosing Arrange > Unlock.

If you have any question don't hesitate  
send the question to my email

Thank You