



1. What do you need to use this PowerPoint presentation?

PowerPoint (.PPTX, PowerPoint 2010, 2013, 2016, 365, new) You need to download and install the font “Open Sans”:

FREE: <https://fonts.google.com/specimen/Open+Sans>

2. Where can you download the presented photos (demo)?

<https://www.pexels.com/>

<https://www.freepik.com/>

<https://www.shutterstock.com/>

3. How can I change the footer information (logo)?

- On the View menu, point to Master, and then click Slide Master.
- In the thumbnails on the left, click the slide Master or title Master that you want to change.
- On the slide master or title master, make the changes that you want.
- To return to normal view, on the Slide Master View toolbar, click Close Master View.

4. How can I change the background?

- On the View menu, point to Master, and then click Slide Master.
- In the thumbnails on the left, click the slide Master or title Master that you want to change.
- On the slide master or title master, make the changes that you want.
- To return to normal view, on the Slide Master View toolbar, click Close Master View.

5. How to set color themes (XML) in PowerPoint (Windows)?

Please copy all files from the folder “XML Files” to this folder:

Windows 7 (Option 1)

C:\Program Files\Microsoft Office\Document Themes 15\Theme Colors

Windows 7 (Option 2)

C:\Program Files\Microsoft Office 15\root\Document Themes 15

Windows 8 - 10

C:\Users\YourUserName\AppData\Roaming\Microsoft\Templates\Document Themes\Theme Colors

If your PowerPoint was running during the process of copying files, it is necessary to completely close and restart it for changes to take effect.

6. How to set color themes (XML) in PowerPoint (MAC)?

Please copy all the files from the folder “XML Files” to this folder:

MAC (Option 1)

MacintoshHD > Users:YourUserName > Library > Application Support > Microsoft:Office > User Templates > My Themes > Theme Colors

MAC (Option 2) <http://osxdaily.com/2011/07/22/access-user-library-folder-in-os-x-lion/>

MAC (Option 3) <http://osxdaily.com/2011/07/04/show-library-directory-in-mac-os-x-lion/>

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