



## 1. What do you need to use this PowerPoint presentation?

PowerPoint (.PPTX, PowerPoint 2010, 2013, 2016, 365, new) You need to download and install the font “**Titillium**”:

**FREE:**

<https://www.fontsquirrel.com/fonts/Titillium>

**OR** <https://fonts.google.com/specimen/Titillium+Web>

## 2. Where can you download the presented photos (demo)?

<https://www.pexels.com/>

<https://www.freepik.com/>

<https://www.shutterstock.com/>

## 3. How can I change the footer information (logo)?

- On the View menu, point to Master, and then click Slide Master.
- In the thumbnails on the leaf, click the slide Master or title Master that you want to change.
- On the slide master or title master, make the changes that you want.
- To return to normal view, on the Slide Master View toolbar, click Close Master View.

## 4. How can I change the background?

- On the View menu, point to Master, and then click Slide Master.
- In the thumbnails on the leaf, click the slide Master or title Master that you want to change.
- On the slide master or title master, make the changes that you want.

- To return to normal view, on the Slide Master View toolbar, click Close Master View.

## **5. How to set color themes (XML) in PowerPoint (Windows)?**

Please copy all files from the folder “XML Files” to this folder:

### **Windows 7 (Option 1)**

C:\Program Files\Microsoft Office\Document Themes 15\Theme Colors

### **Windows 7 (Option 2)**

C:\Program Files\Microsoft Office 15\root\Document Themes 15

### **Windows 8 - 10**

C:\Users\YourUserName\AppData\Roaming\Microsoft\Templates\Document Themes\Theme Colors

If your PowerPoint was running during the process of copying files, it is necessary to completely close and restart it for changes to take effect.

## **6. How to set color themes (XML) in PowerPoint (MAC)?**

Please copy all the files from the folder “XML Files” to this folder:

### **MAC (Option 1)**

MacintoshHD > Users:YourUserName > Library > Application Support > Microsoft:Office > User Templates > My Themes > Theme Colors

**MAC (Option 2)** <http://osxdaily.com/2011/07/22/access-user-library-folder-in-os-x-lion/>

**MAC (Option 3)** <http://osxdaily.com/2011/07/04/show-library-directory-in-mac-os-x-lion/>

If your PowerPoint was running during the process of copying files, it is necessary to completely close and restart it for changes to take effect.