

**graficso**

# User Guide

**Documentation**

**Thank you for using this template.**

# Table of Content

<p></p> <h2>A Creative, Strategic and Accountable Design Agency.</h2>  <p><b>Ficit essimus, sa perae il iuntia volo magnis evendebissi beaque voluptat ulparibusae nos esectur maximperumet aut faccumquat ea volupta consentis dolendicid erionsequodli int fugit la consedisit voluptiae et ex elitatus dolupta tiumquatia sit.</b></p> <p>Con nimusam accat doluptur solorerat rehenoto reperori autempedit, sitatreinat adi ut quassit pra accus quam con nis earum dolecus aut veri cuptam, tem liltam is dolo voluptaecum laut qui aliqua nam simporecti occus repudanis dolupm nis se aute iam ad abeffrem esilis cres noressat, nihil con ad diem pertem st ompri pat, viridef erribus senterf enatuit, nir ines ellissedit forita adeffrem fcbubntesum mor horibenatum deorum octatumus, vir autericut C. Hae crum tanum horum forus, spio, maiorei sula novirtus commendac re tur, mus ceri fachuctum nestimus, menatre mporte acerfir-it. Nost ficiam o efectum. Sime puli, firmis potimium prachii, quasit? Tum hales orunt. Ocum practuus, condam nemniintes sed adhus nit gratiant elicael isquonem.</p> <p>4</p>	<p></p>   <p><b>Ovidi consequae maximpores dolestore nis sint liam autemos intet, quid molupta neceat ommodigende doluptio te maio. Arum atemperorio odio blabor se ne culpa cus ea di aut aute modissequo moluptaspit veniene ctatur archicilla porerro volorum fugia et qui sunt modi conni aut quia cusam</b></p> <p>Optate laborum entibus cietur, conseri bustiatum ea nobis eos archite resped quatquas pratum venduci ius, ullorem aut ut utate praecte meulberum consequamus sum quas debis premporem aut onmolup tibusdae parunt acia cus ad eos aped.</p> <p>lorpore sitionsequod quidiss equatur magnatem eumquam quat escipsum labo. Odissunt poreculpa imin eum lam ut ari con pore, sit, tempost iumque cusaeprem ea velecus maxima velisci renem denim aut poriatium event evererum aut a quo bearumet apid ulpa quia quos mollaccum urntibus andanitat, se sed quas etur?</p> <p>Idit pro et quis nonest eni doluptae pra qui dolum estem que voluptatuae et offie tem alis delesunt ex et eaquo que labor-estrunt dio qui dolo quis dis est, offi.Ectora iam iam rei pes et, nihilnes consum actum publicensum es nos erobsen ducita L. Huides cotiae moreis venimur, eliciverei pra prion ducescri fursuam omperobsed publicu plena, ne consuperis. Habus anum conOver-obserti, noximis. Fuit iam. Si tam isulic recere perfeco nsusse fachuidemus perfrm aximuribut C. Mei esse publis, nons ca nulut C. Entem ares cotant? Nos, cones faudeatli vo, senam popora intris ignat, aducon temori supimuro condemum vercemnos popubli ssultudam aus</p> <p><b>Success is not final, failure is not fatal, it is <b>the courage to continue</b> that counts.</b></p> <p>5</p>
--	---

03

# Template Details

Thank your for Downloading Our Product!



## Company Profile Brochure Template

### Files Included

- Adobe Indesign [.INDD & .IDML]
- Microsoft Word [.DOCX & .DOC]
- UserGuide.Pdf

### Key Features

- A4 and US-Letter Size [ 28 Pages ]
- 02 Indesign CC .INDD files
- 02 Indesign CS4 .IDML files
- 02 MS-Word 2007-Latest .DOCX files
- 02 MS-Word 97-2003 .DOC files
- Free Fonts and Icons
- Fully and Easy editable content
- All objects are vector based

### Compatibility

- Adobe Indesign version : CS4 or Latest
- Mircrosoft Word version : 97 or Latest

---

**Please note:** Images are only for preview and not included in the download.

# 04 Template Usage

## → Font Installation

**01.** At first you have to **DOWNLOAD** and **INSTALL** all fonts used in template.

*Download link you can find here or  
You can find in ReadMe.Pdf file goes into main folder.*

**02.** After you open template, you can change any graphics as you like. Template uses scalable handmade vector-based shapes and icons.

All graphics in template file may be grouped and animated. For customization you have to ungroup it (left click menu -> ungroup). As some graphics groups are animated, I recommend to change all elements without ungrouping.

### Fonts ( Free Font Used)

*Note: Copy & Paste Links in your browser, If Download buttons not work.*

#### Butler

<https://www.dafont.com/butler.font>

#### Lato

<https://fonts.google.com/specimen/Lato>

#### Font Awesome

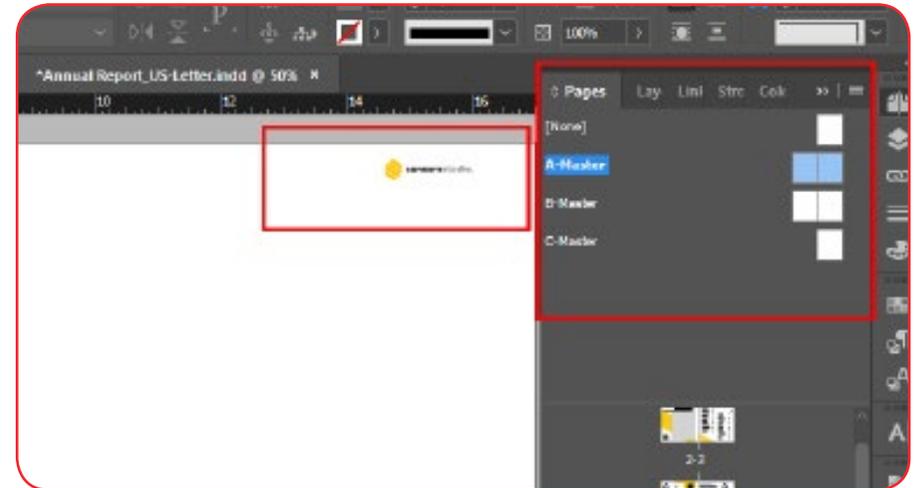
<https://fontawesome.com/v5/cheatsheet>

# 05 How to Edit Header and Footer ?

→ All Pages based on Master Pages in Indesign

## Customize a Header and Footer in Pages in Indesign

- 01. If the Pages panel isn't visible, choose **Window > Pages**.
- 02. **Double click** A or B Master Page Thumbnails in the Pages panel
- 03. Master page will open where you can change your logos and other design.
- 04. After making changes to master page, **Double click on spreads**, changes will reflect.



Check out [Adobe Indesign](#) Video Tutorial Here »

<https://www.youtube.com/watch?v=KeJ5RN-zaKc>

Check out [Microsoft Word](#) Video Tutorial Here »

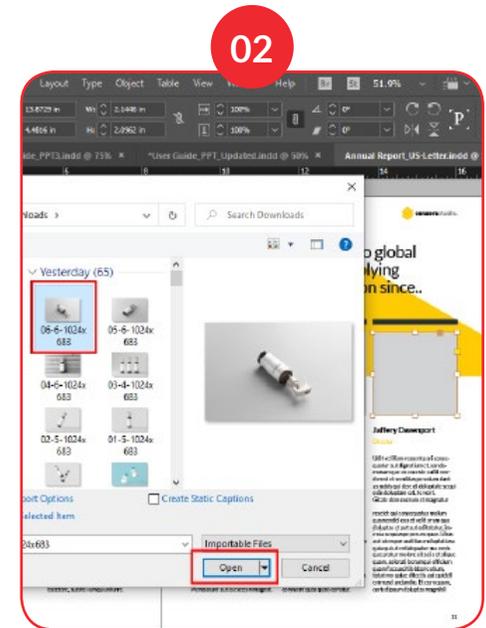
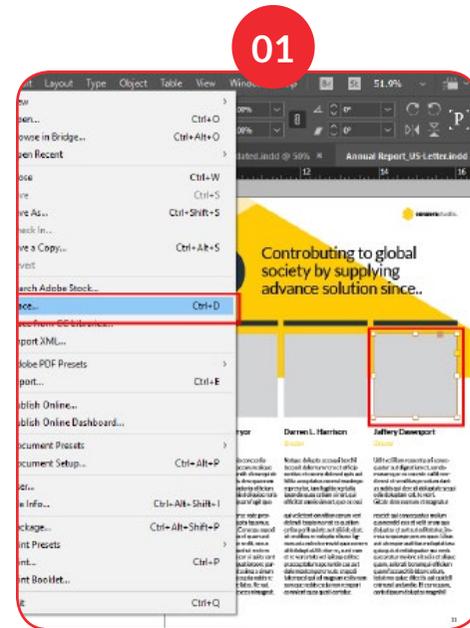
[https://www.youtube.com/watch?v=I\\_RZ875V9Yc](https://www.youtube.com/watch?v=I_RZ875V9Yc)

# 06 How to Place your Images

→ Template haven't preview images and you have to place it yourself.

## Indesign Tutorials

- 01. Select the **Frame** and go to the **File - > Place**
  - 02. Browse and select the image you want to import.
  - 03. Select **Open**.
- Adjust the following options as per your preference:**
- 04. Select the Image **Frame** and go to the **Object - > Fitting**
  - 05. select the various option according to your choice.



Check out [Adobe InDesign](https://www.youtube.com/watch?v=TqKVnY7btQ) Video Tutorial Here »

<https://www.youtube.com/watch?v=TqKVnY7btQ>

Check out [Microsoft Word](https://www.youtube.com/watch?v=12kvokgOLFM) Video Tutorial Here »

<https://www.youtube.com/watch?v=12kvokgOLFM>

07

# Free Resources Links

High quality Images, fonts and Icons resources for free.

## Free Images

<https://unsplash.com/>  
<https://pexels.com/>  
<https://pixabay.com/>

## Free Fonts

<https://fonts.google.com/>  
<https://dafont.com/>  
<https://www.fontspace.com/>  
<http://www.fontsquirrel.com/>

## Free Font Icons

<http://www.entypo.com/>  
<https://www.fontsquirrel.com/fonts/font-awesome>

## Free Tutorials

[http://help.adobe.com/archive/en/indesign/cs6/indesign\\_reference.pdf](http://help.adobe.com/archive/en/indesign/cs6/indesign_reference.pdf)  
<https://support.microsoft.com/en-us/office/word-for-windows-training-7bcd85e6-2c3d-4c3c-a2a5-5ed8847eae73>



# 08 Contact & Support

We are Happy to help you!

**Take your  
business to  
the next level.**

**We aim to provide great customer service.**

If you have any question about this template or suggestion on it, please write e-mail to me using mail form on this page:  
<https://graphicriver.net/user/graficso>

Also feel free to contact me at » [Studiograficso@gmail.com](mailto:Studiograficso@gmail.com)  
we will be there for you!

More awesome presentation templates here:  
<https://graphicriver.net/user/graficso/portfolio>

---

**Thank you very much for using our template  
and enjoy our template! StudioGraficso**