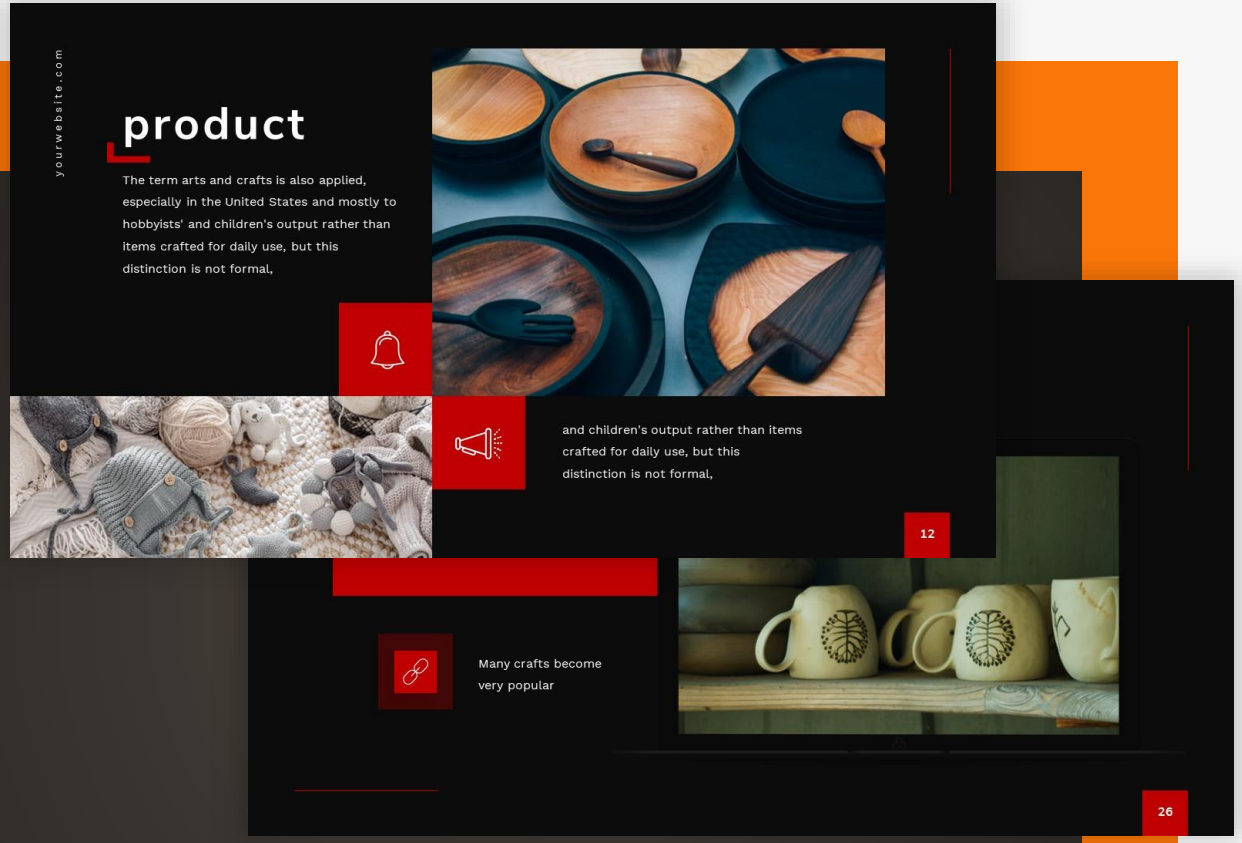
kitpro™

HELP GUIDE

POWERPOINT TEMPLATE

Kitprostudio@gmail.com

THANKS FOR DOWNLOAD OUR TEMPLATE



Thanks for Downloadin our Templates!

This template will give you a lot of benefits. Both in terms of design and easy to use the templates, because it is completely made with PowerPoint, without using other software design.

If you are satisfied with this template, you can give a good rate. That will really help us to improve the quality of our templates.

Regards,
Kitpro Team

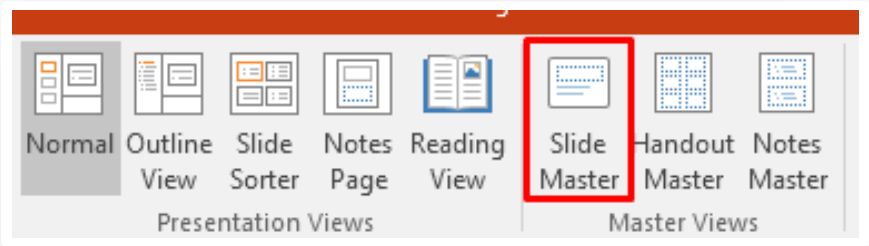
QUICK TRICK GUIDE

It's very easy if you need to edit ☺

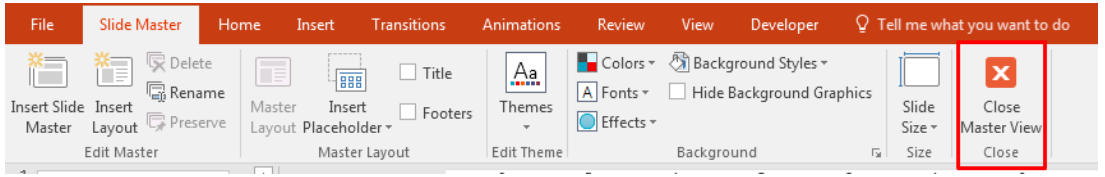
You can change your logo, header, footer or company information each slide with one change. This is one of the conveniences provided in this template.

To change picture logo and company information, follow these steps:

1. Go to tab **View** > **Slide Master**



2. At the left, click to select the slide master you want to change.
3. Change your company information on the master slide. This will be react to all existing slide
4. After you've finished, at Slide Master tab menu, hit the **Close Master View** button to exit from Master View mode



ADD / CHANGE IMAGE

Many ways to replace the existing image.

Change Images (Option One)

1. Right click on the Picture
2. Choose Change Picture

Change Images (Option Two)

1. If in one of the Slides have a Placeholder
2. Just Click icon to add Picture (on the middle of the placeholder)

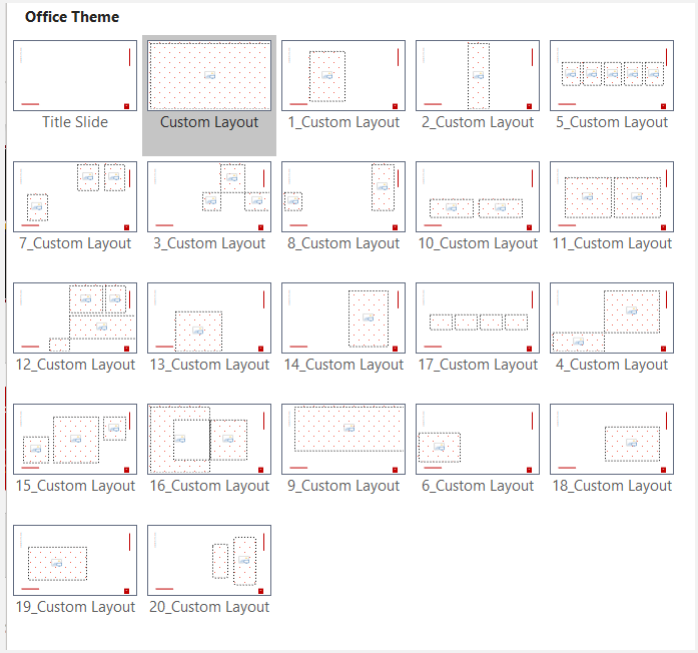
Change Images (Option Three)

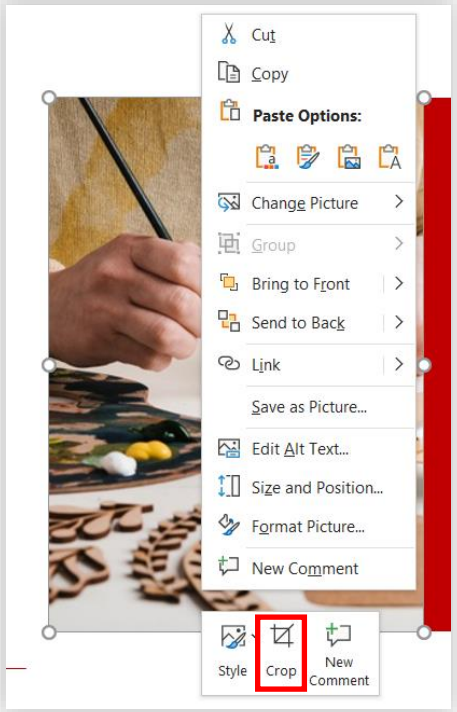
1. Find your picture in your folder
2. Drag and Drop to the placeholder
3. It's Ready

Available Layouts and How To Use It

Use the available Layout to help you design the presentation slides. Do the following steps:

1. Choose one or several slides.
2. Click "**Layout**" at tab Homemenu.
3. Click through your desired Layout



Adjusting Images With Placeholders

1. Insert picture to slide
2. Right click on image
3. Click Format Picture
4. Select Crop