

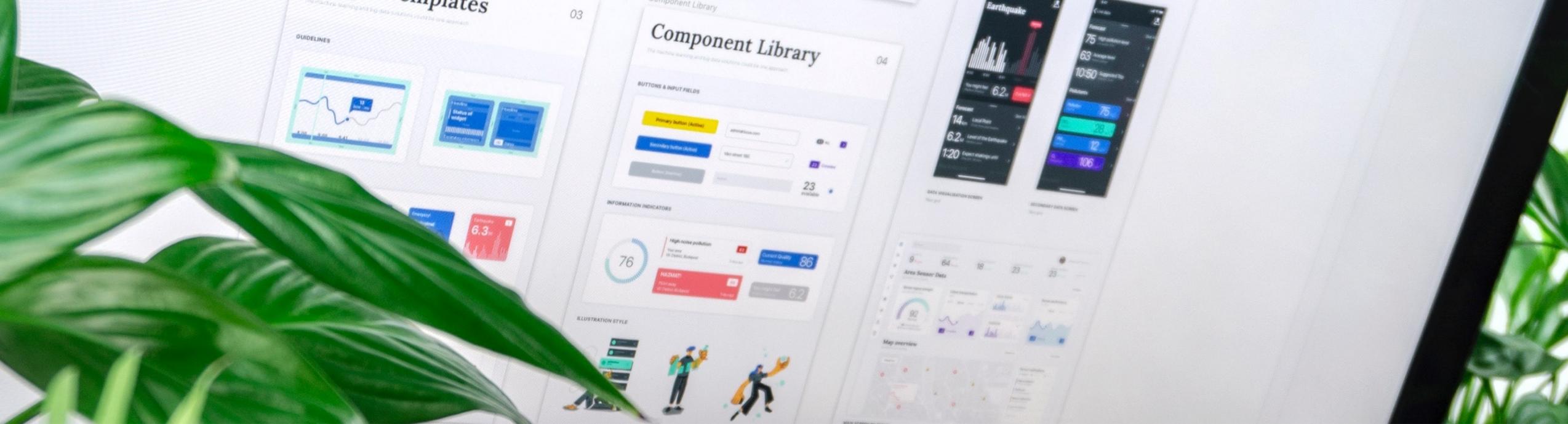


Documentation Guideline

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Hi there! Welcome to Slide Factory. This is a guideline in using our Keynote Template. In this guide contains some useful ways to edit Keynote according to what you want.





Let's Get Started

Installing Fonts v1

The first thing to do before open the PowerPoint file is installing font.

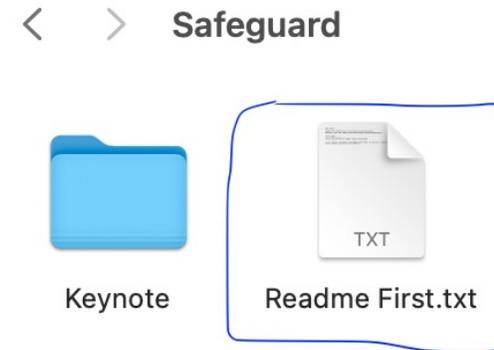
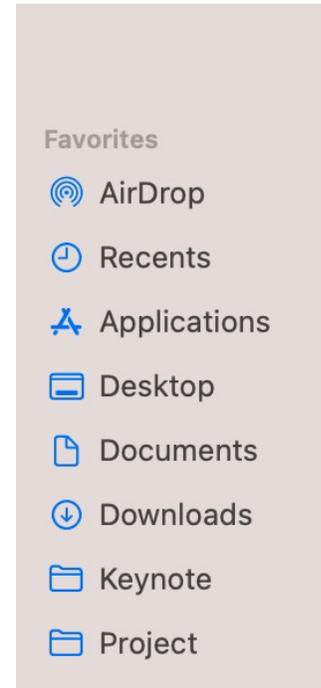
1 Open Readme file

Inside **Readme First.txt**, there is information about the fonts used and links that we can access to download the fonts used in Template.

2 Download and Install

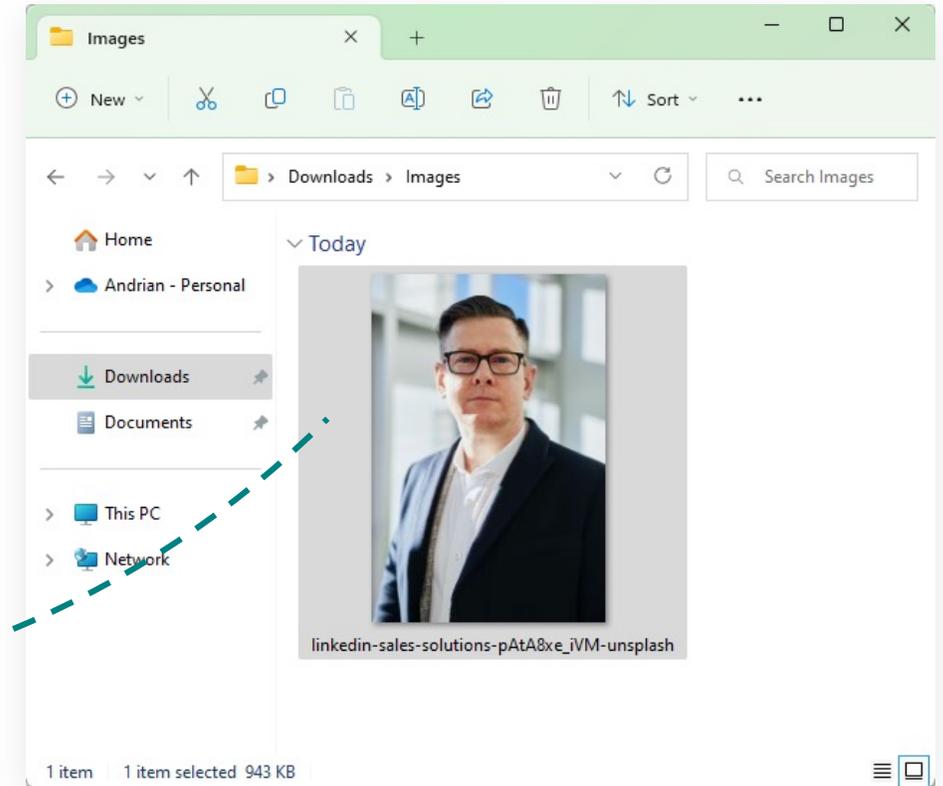
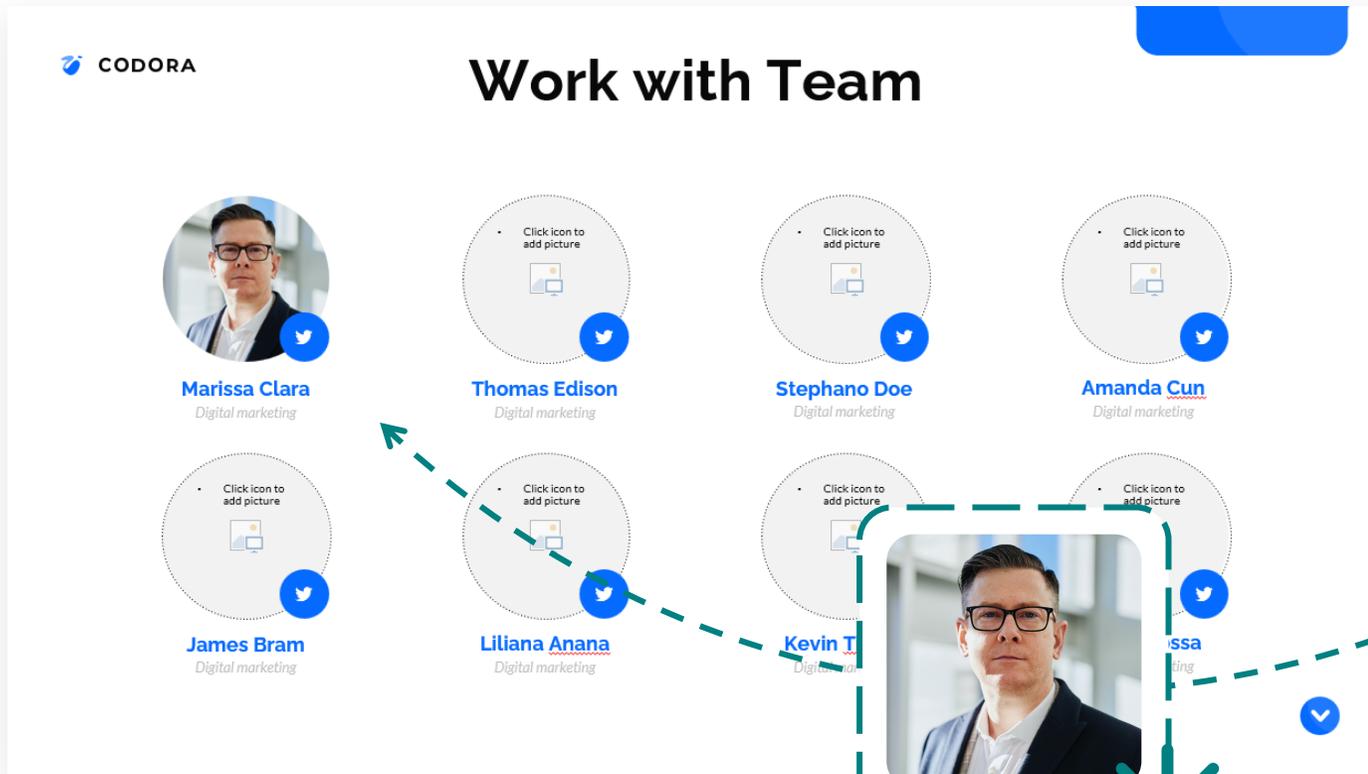
After download the fonts, then installing the fonts with following this step:

Open fonts folder > select the font that you want to install (.otf / .ttf) > Double click > choose install



Drag and Drop Picture (Insert Picture)

You can easily change the image by drag and drop. Select the image that you want to insert into the slide and then drag it to the placeholder where you will display the image



Edit Chart

All chart is editable, you can change the data or the chart it self. Following this step to change the chart

(1) Click “Edit Chart Data” -> (2) New window will pop-up, change the number here.

The screenshot shows the Slide Factory interface. The main slide is titled 'Chart Data' and features a bar chart with data for months from Jan to Aug. The chart has a y-axis ranging from 0 to 5. Above the chart, there are two callouts: '+982K' and '+894K', each with the text 'But I must explain to you how all mistaken denouncing'. A blue button labeled '1 Edit Chart Data' is overlaid on the chart. A pop-up window titled 'Chart Title' is open, showing a table with the following data:

| | Series 1 | Column1 |
|-----|----------|---------|
| Jan | 3 | 2 |
| Feb | 2,8 | 1,9 |
| Mar | 3,7 | 2,4 |
| Apr | 4,3 | 3,1 |
| May | 2,8 | 1,9 |
| Jun | 2,7 | 1,3 |
| Jul | 1,9 | 1 |

The pop-up window also has a '2' in a green circle next to it, indicating the second step of the process.



Thank You